

Connecting Android to [REDACTED] Exchange email

The quick guide below gives you the credentials you need to connect your Android device to the [REDACTED] Exchange email server. The step-by-step instructions on the following pages provide more detail.

Quick guide

Here are the credentials you need to connect to [REDACTED] Exchange email from Android:

Email address:jill.smith@[REDACTED].[REDACTED].com (Or equivalent, if you're not Jill.)

Password: (Your [REDACTED] password. When your [REDACTED] password changes you'll need to change it manually on your Android device as well.)

Domain:.....[REDACTED]

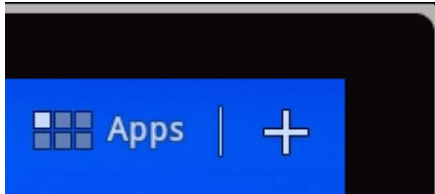
Exchange server:mobilemail.[REDACTED].[REDACTED].com

Step-by-step instructions

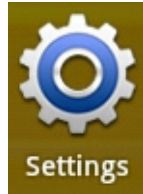
All Android devices are similar, but every Android device is unique. The following instructions were created based on a Samsung Galaxy Tab running Android Honeycomb 3.1.

Step 1 — open Settings and add an account

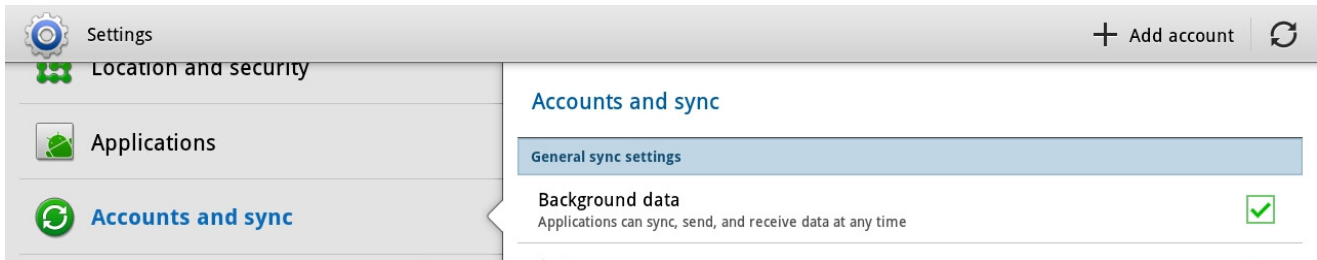
Click on Apps on the Home screen....



and then click on Settings

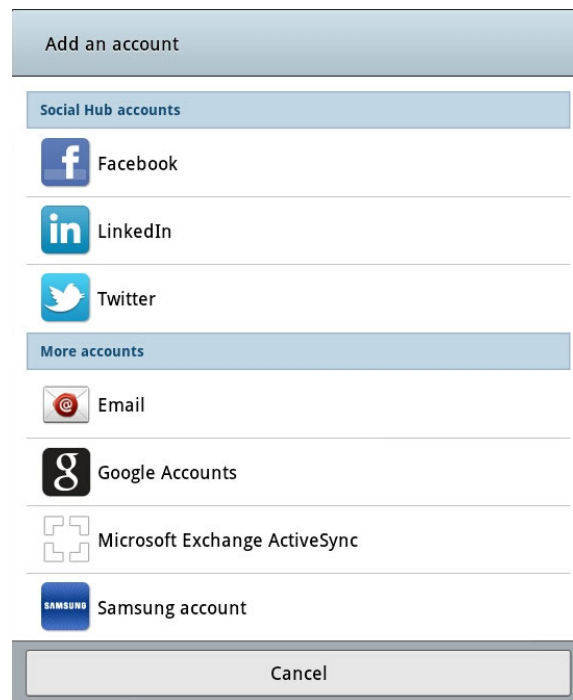


That will open the Settings window. Click on Accounts and sync on the left side of the Settings window, and then click + Add account at the top right of the Settings window.



You will be offered a selection of accounts to choose from.

Choose Microsoft Exchange ActiveSync.



Step 2 — set up the email account

You will be asked for your email address and password. Fill them in, and click Manual setup. [Please note that when your password changes, you will have to change your Android password to match.]

Set up email Manual setup Next

You can configure email for most accounts in a few steps

jillsmith@.com

correcthorsebatterystaple

Show password

In the Exchange server settings window you will need to put ahead of your name, and fill in the Exchange server: mobilemail. .com. Use secure connection should be checked. Click Next to go to the next window.

Exchange server settings Previous Next

Domain/user name jill.smith

Password

Exchange server mobilemail. .com

Use secure connection (SSL)

The Account options window lets you chose how email, contact, and calendar syncing behave. Select the settings that fit the way you work. Selecting Push will ensure that email arrives on your device as soon as it hits the Exchange server.

Peak schedule Push

Off-peak schedule Push

Period to sync Email 3 days

Emails retrieval size All

Period to sync Calendar 2 weeks

Send email from this account by default

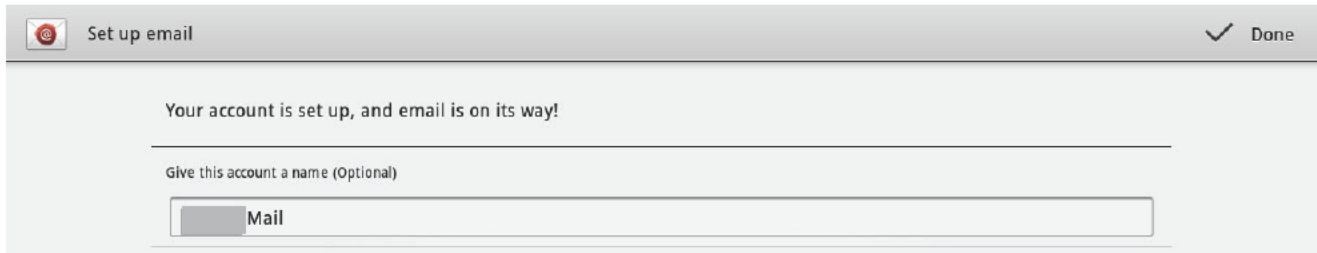
Notify me when email arrives

Sync Contacts

Sync Calendar

Step 3 — name the email account

If you've created multiple accounts give this one a name that distinguishes it from the others. This name is not displayed to those you send your emails to.



Set up email ✓ Done

Your account is set up, and email is on its way!

Give this account a name (Optional)

Click Done. You're done.